

NOTES OF MEETING

TODAY'S DATE
2015-11-25

MEETING DATE
2015-11-19

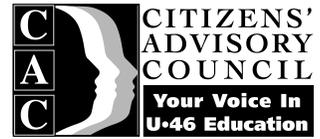
MINUTES APPROVED
2015-12-17

MEETING TITLE
CAC Executive Committee Meeting

AUTHOR
Kevin Sweeney

LOCATION OF MEETING: U-46 Educational Services, Room 251
ATTENDED BY: Melissa Owens (Chair), Kevin Sweeney (Secretary), Tony Sanders (District CEO), Miguel Rodriguez (Chief Legal Officer), Luis Rodriguez (Staff Attorney), Lisa Hopp (C&I), Larry Bury (F&I), Melissa Lane, Carol Dimitroff (E&F), Roger Wallace (E&F), Mary Van Slyck (Past Chair), Sarah Thompson (Special Ed), Madeleine Villalobos (FACE)
ABSENT: Dan Blake (Vice Chair), Mary Fergus (District Liaison), Seth Ridner (FACE), Sandy Wiewel

	DESCRIPTION OF DISCUSSION
1	Called to order at 7:03pm.
2	Roll call.
3	Miguel Rodriguez and Luis Rodriguez gave a presentation on Illinois Open Meetings Act requirements, as they apply to the Citizen's Advisory Council.
4	<p>Review of the November General Council meeting.</p> <p>E&F Committee report presentation to BoE scheduled for December 7th at 6pm at South Elgin High School. Vote on acceptance scheduled for December 14th.</p> <p>E&F needs direction on what to take up now. Possibly middle and high school feeder patterns. Discussion about the effect of programs on boundary issues and whether the scope of the committee's work should change to include this.</p>
5	<p>Special Education Committee report by Sarah Thompson.</p> <p>Attendance at Special Education University was very low. Flyers were not distributed widely or early enough via schools.</p> <p>Discussion of the Special Education Resource Fair scheduled for March. Only 16 exhibitors have signed up which is a very low response rate compared to past years.</p>
6	<p>Curriculum and Instruction Committee report by Lisa Hopp.</p> <p>C&I Committee might participate in the Special Education Resource Fair.</p> <p>Lisa took part in a presentation to the BoE on Monday night regarding the curriculum fair recently held at ECC. A board member at this meeting commented that she'd like to see CAC work more closely with other advisory groups.</p> <p>C&I's last meeting was on Tuesday with many guests in attendance (32 present). A presentation on full-day kindergarten was given, which prompted a lively discussion.</p> <p>Kindergarten Rally to be held December 9-10.</p> <p>A non-member participant was asked about her certification status, and was asked to follow up with her</p>



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	school principal to become certified. After some discussion Lisa was able to determine that this person does not live within district boundaries, and so she was informed that she can't be a committee member.
7	Discussion about Melissa Lane's certification status. School principal has not been responsive.
8	FACE Committee report by Madeleine Villalobos. 5 schools are using student-led conferences school-wide. 18 schools have some teachers using SLC. 3 schools are using at one grade level. There is effort currently to standardize forms and language around SLC to create a toolkit for other teachers to use. At Huff, PTO meetings have recently had up to 50 families attend. A goal-setting night in September at Washington had a 93% attendance rate by families. A cross-district PTO meeting at Poplar Creek library had 13 schools represented. Next is scheduled for February.
9	F&I Committee report by Larry Bury. There is a new focus on understanding how the district's budget process works. BoE member Sue Kerr has attended the past 2 meetings as liaison to the BoE financial committee. There has been discussion about the need to understand the cost and ROI of programs the district offers. The committee recommends that a presentation be given at the January General Council meeting about how CAC members can help with legislative issues.
10	December General Council meeting is the district leadership round table. Discussion about logistics of the meeting.
11	Call for public comment. None received.
12	Mary Van Slyck mentioned that we should consider removing the restriction from our bylaws which requires district staff who are appointed as at-large members to have a child attending the school they represent.
13	Request received from a community member to be appointed as an at-large representative. Melissa Owens will follow up and distribute information for consideration at the next Executive Committee meeting.
14	Motion to adjourn by Mary Van Slyck. Second by Sarah Thompson. Approved unanimously.
15	Adjournment at 9:13pm