

NOTES OF MEETING

TODAY'S DATE
2015-10-25

MEETING DATE
2015-10-22

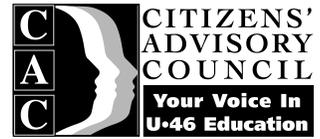
MINUTES APPROVED
2015-11-19

MEETING TITLE
CAC Executive Committee Meeting

AUTHOR
Kevin Sweeney

LOCATION OF MEETING: U-46 Educational Services, Room 251
ATTENDED BY: Melissa Owens (Chair), Dan Blake (Vice Chair), Kevin Sweeney (Secretary), Mary Fergus (District Liason), Lisa Hopp, Melissa Lane, Carol Dimitroff, Roger Wallace, Seth Ridner, Sandy Wiewel, Mary Van Slyck, Sarah Thompson, Dave Gathman (Elgin Courier News)
ABSENT: Larry Bury

	DESCRIPTION OF DISCUSSION
1	Called to order at 7:01pm
2	Introductions of those present.
3	Motion to approve September Executive Committee minutes by Roger Wallace, second by Mary Van Slyck. Motion passed unanimously.
4	Review of October General Council meeting minutes and the meeting outcome. The meeting was well attended by principals and administrators in addition to CAC members and guests.
5	Roger Wallace presented the Enrollment and Facilities Committee report for acceptance. There was a review of the report. Motion to accept the report by Mary Van Slyck, seconded by Seth Ridner. A roll-call vote was taken, and the report was accepted unanimously for presentation to the general council at the November meeting.
6	Melissa Owens pointed out that E&F committee chairs have been working on this over the past year, with many late nights and hundreds of hours of effort, to bring us the report today.
7	Mary Van Slyck questioned the E&F committee's future role in the boundary process, and noted we should discuss this at a future Executive committee meeting. Given the complexity of programs in our district, the committee does not have the knowledge, scope or resources to effectively propose valid boundary scenarios.
8	Discussed an additional topic for November's general council meeting. Tony Sanders will give a presentation about actions the district has taken in recent years to hold down a need for increased budget.
9	Discussed how to handle the vote on the E&F report at the general council meeting in November. Questions related to the report itself will be taken from CAC members, but we won't discuss the boundary scenarios other than to explain how the decisions made. No open debate on the pros or cons of the boundary scenarios, as the vote will relate to the acceptance of the report only, and the time for debating the scenarios has passed.



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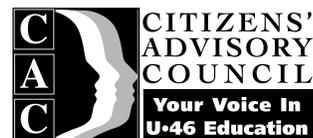
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	DESCRIPTION OF DISCUSSION
10	<p>Discussion about how to interpret CAC bylaws with regards to the E&F report acceptance in November. Our bylaws do not anticipate voting to accept reports prior to February, and so define a quorum based on certified schools in January.</p> <p>Motion by Mary Van Slyck to define a certified school as having a certified representative who has attended a general or committee meeting since July 1st, 2015. Second by Roger Wallace. Approved unanimously.</p>
11	<p>Special Education committee report. The most recent meeting was October 20th, and was very short because the majority of the members left to attend the E&F committee meeting scheduled for that same night.</p> <p>Special Education University is planned for November 4th.</p> <p>Resource Fair pre-registration is very low this year and the committee is concerned that many resource providers have been affected by the State's budget issues. This year's fair may focus on finding resources in the current constrained budget environment.</p>
12	<p>Curriculum & Instruction committee report. The most recent meeting was October 13th. Mark Hans, district science coordinator, attended and presented a draft parent newsletter.</p> <p>The first large cohort of dual language students will be reaching middle school next year. Testing will take place in January and February to determine the level of support these students will need, and this will drive staffing for next school year.</p> <p>Middle school dual language will be a magnet program and will not be offered at all middle schools.</p> <p>The next committee meeting is scheduled for November 17th, and will include a presentation on full-day kindergarten. The committee focuses only on what happens in the classroom, and does not discuss the relative merits of the program.</p>
13	<p>Family and Community Engagement committee report. The committee has decided to eliminate the fall FACE parent survey because feedback from parents shows that it is seen as duplicative of the "5 essentials" survey in the spring, and is likely driving down response rates for the spring survey.</p> <p>A school needs a 20% response rate to get information from the "5 essentials" survey.</p> <p>The next PTA cross-district meeting is scheduled for October 27th at Poplar Creek Library. The committee is expecting about 50 participants.</p>



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	<p>At the next committee meeting, there will be a discussion about student led conferences.</p> <p>The committee reached out to Willard Elementary, which hasn't recently had CAC representatives, and we now have two certified representatives from Willard.</p>
14	<p>Finance and Legislative committee update. Board member Sue Kerr attended the last meeting and asked whether the committee could come up with a "one-pager" to explain the tax levy and abatement issue.</p> <p>The committee is discussing how to assist the BoE Finance committee, and one idea is to try to determine the cost and benefits of programs.</p> <p>No significant legislative discussion as everything seems to be waiting on a State budget approval.</p>
15	<p>Melissa Lane is not currently a certified representative. She will contact the Kimball Middle School principal to request certification.</p>
16	<p>Request from Asa Gordon to be certified at-large for Larkin High School. Motion by Mary Van Slyck and second by Lisa Hopp to appoint Mr. Gordon as an at-large representative for Larkin High School. Approved unanimously.</p>
17	<p>Motion to adjourn by Mary Van Slyck, second by Sarah Thompson. Approved unanimously.</p>
18	<p>Adjournment at 9:02pm.</p>