



NOTES OF MEETING

TODAY'S DATE  
**2016-02-17**

MEETING DATE  
**2016-02-11**

MINUTES APPROVED  
**2016-02-25**

MEETING TITLE  
**CAC Executive Committee Meeting**

AUTHOR  
**Kevin Sweeney**

LOCATION OF MEETING: Elgin High School, Library
ATTENDED BY: Melissa Owens (Chair), Dan Blake (Vice-Chair), Kevin Sweeney (Secretary), Dr. Suzanne Johnson (District Administration), Carol Dimitroff (E&F), Lisa Hopp (C&I), Matt Hovey (FACE), Seth Ridner (FACE), Mary Van Slyck (Past Chair), Sarah Thompson (Spec. Ed), Madeleine Villalobos (FACE), Roger Wallace (E&F)
ABSENT: Mary Fergus (District Liaison), Melissa Lane (C&I), Larry Bury (F&L)

	DESCRIPTION OF DISCUSSION
1	Called to order at 6:32pm.
2	Roll call.
3	Call for public comment. None received.
4	<p>Melissa Owens said that this special meeting of the Executive Committee has been called to discuss concerns shared by district staff regarding recent interactions with CAC members.</p> <p>The CAC mission statement was read.</p> <p>A reminder was given that we advise the entire Board of Education, and not only those members we might agree with. We should also remember that CAC members are seen as representing the entire body and also in some cases the school district.</p>
5	<p>A draft CAC member code of conduct was distributed, and discussion was had around the points it contains.</p> <p>A reminder was given that CAC Executive Committee members need to model the behavior required by the code of conduct.</p>
6	Dr. Johnson mentioned that we need to be aware that our passion can deter others from wanting to be involved, or sharing their own ideas.
7	Discussion was had about the appropriate use of social media. We should remember to be mindful of our interactions on Facebook, Twitter, and other social media sites. We should avoid engaging in arguments with those who are unlikely to be swayed by discussion.
8	Adjournment at 6:50pm by unanimous consent.