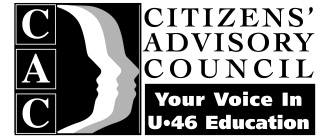


NOTES OF MEETING

TODAY'S DATE 2017-10-20	MEETING DATE 2017-10-19	MINUTES APPROVED 2017-11-16
MEETING TITLE CAC Executive Committee Meeting	AUTHOR Dana Weiby	

LOCATION OF MEETING: U-46 Educational Services, Room 240
ATTENDED BY: Lisa Hopp (Chair), Larry Bury (Vice Chair), Dana Weiby (Secretary), Mary Van Slyck (Curriculum & Instruction), Andrew Giza (C&I), Philip Novello (FACE), Matt Hovey (FACE), Sarah Thompson (Spec. Ed), Megan Larson (School Safety), Mary Fergus (District Liaison)
ABSENT: Rebecca Miller (Spec. Ed.), Kate Thommes (Spec. Ed), Tony Sanders (District CEO), Dan Blake (CTE), Roger Wallace (CTE)

	DESCRIPTION OF DISCUSSION
1	Called to order at 7:05 pm.
2	Roll call as reported above.
3	A motion to accept the minutes of the 9/21 meeting was made by Mary Van Slyck and seconded by Phil Novello. All approved.
4	Call for public comment: none
5	<p>Committee Reports: <u>Family and Community Engagement (FACE) Committee:</u> At the Parent Group Network meeting on 10/17, seventeen schools were represented, of which 4 were middle schools. Laura Macias discussed how Parent Groups can work with the district to get more technology (district can get better prices with their bulk purchases). Is tech that PTOs purchase supported by the district? EHS students provided childcare for this meeting. 5 kids took advantage of this offering. Additionally, some school PTO organizations requested that FACE make an appearance at their meetings to encourage CAC membership.</p> <p>FACE and the Curriculum Committee's joint meeting on full-day kindergarten (FDK) was held on 10/18. More than 20 people attended, including Board Member Sue Kerr. Peggy Ondera shared that students are doing well and moving into higher reading levels more quickly. The district is working to keep the gains achieved due to FDK by offering professional development for 1st grade teachers last summer and 2nd grade teachers next summer in order to prepare teachers to capitalize on the accelerated growth of these students. More than 500 parents (21%) answered the FDK survey.</p> <p><u>Curriculum and Instruction (C&I) Committee:</u> November meeting has been rescheduled to Nov. 14. Terri Lozier will present on Workforce Development and the Workforce Readiness Act (WRA), which calls for all graduating students to be college or career ready. December meeting will focus on how curriculum should drive technology in the classroom.</p> <p><u>School Safety and Culture:</u> Megan Larson will chair this committee with John Heiderscheidt serving as the district liaison. Megan will present the committee at Nov. General Meeting and invite CAC members to join the committee. Goals of the committee are to present and seek feedback from parents on the Student Code of Conduct, give staff common language to communicate about the code of conduct, and seek parent feedback on new procedures as they arise. Meeting dates to be determined.</p>



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CAC Executive Committee Meeting

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	DESCRIPTION OF DISCUSSION
6	<p>Committee Reports continued: Specialized Student Services Committee: October presentation on the four major government benefits, PUNS, and waiver programs for special needs students had more than 50 attendees at the Gail Borden Public Library (GBPL). Committee found out shortly before the program that the original speaker was unavailable, but were able to find a new presenter who provided even more comprehensive information than planned. Power Point from the presentation will be shared on CAC website in English and Spanish. No one from the district showed up for translating the program into Spanish, which was needed. A library employee filled in as best she could. A translator is needed for the January presentation. Interpreting equipment for next presentation has been reserved through GBPL, but district needs to provide the person to do the translating. Committee needs to know by 11/7 if translator will be present in order for the announcement to be included in Spanish in the library's newsletter. Mary Fergus will look into a formal process for requesting a translator to prevent this type of incident from happening again. Committee also needs handouts for the presentation translated.</p>
7	<p>Review of October meeting—Grading and Report Cards. Good information, but presentation lasted 40 minutes. Dr. Johnson covered elementary and secondary grading. In future, limit info to either level but not both to avoid overload. Matt Hovey pointed out that we should think about the length of meetings so we don't lose audience interest. This will help increase membership too. Limit future presentations to 20 minutes. Suggestion came up to limit question period to 15 minutes and send out a FAQ sheet to answer any questions that didn't get addressed at the meeting. Schools can request someone from Dr. Johnson's office come out to further discuss grading at their schools if needed.</p>
8	<p>Discussion about upcoming general meeting topics and logistics.</p> <p>November 9—School Safety/Bullying/Trauma-informed Care. EHS. **Note: Leave school table tents near the sign-in sheets to facilitate members from the same school finding each other and identify schools. Index cards for questions. Encourage people to include an email address for an individual response.</p> <p>December 7—Board & Admin Roundtables. District Office (ESC). CAC Exec members will facilitate conversation with icebreaker questions at each table.</p> <p>January 11—Parent Tech Resources: U-46 website/HERO/Eureka math resources. SHS Library.</p> <p>February 8—ACE and Secondary CTE Pathways. EHS. Presenter: Nancy Coleman.</p> <p>March 8—Science Curriculum with breakout sessions. EHS.</p> <p>April 12—Dual Language. EHS Auditorium & Library. Reach out to HPLI and Bilingual Advisory Committee.</p> <p>May 3—Committee Reports. EHS.</p>
9	<p>Report on Visit to Nashville Academies In September, a team of administrators, CAC, and ACE members attended a conference at the Nashville High School Academies to learn more about improving our career and college readiness system in high school. We are not looking to copy Nashville. It's just one model to look at. The Nashville schools also serve a diverse student body with a high percentage of at-risk students. Nashville offers 116 different career pathways that provide job experience and mentorship opportunities. All freshmen go through a Freshman Academy with intense career exploration and then are expected to commit to a pathway at the end of the year. ACE will be soliciting area businesses to support our career pathways.</p>
10	<p>A motion to adjourn was made by Mary Van Slyck and seconded by Sarah Thompson. Passed unanimously.</p>
11	<p>The meeting was adjourned at 9:32 p.m.</p>