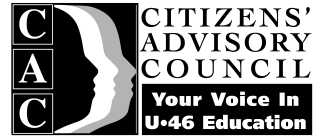


NOTES OF MEETING

TODAY'S DATE 2017-11-20	MEETING DATE 2017-11-16	MINUTES APPROVED 2017-12-14
MEETING TITLE CAC Executive Committee Meeting	AUTHOR Dana Weiby	

LOCATION OF MEETING: U-46 Educational Services Center, Room 240
ATTENDED BY: Lisa Hopp (Chair), Larry Bury (Vice Chair), Dana Weiby (Secretary), Mary Van Slyck (Curriculum & Instruction), Andrew Giza (C&I), Philip Novello (FACE), Matt Hovey (FACE), Sarah Thompson (Spec. Ed), Kate Thommes (Spec. Ed), Tony Sanders (District CEO), Miguel Rodriguez (Legal), Luis Rodriguez (Legal)
ABSENT: Rebecca Miller (Spec. Ed.), Megan Larson (School Safety), Dan Blake (CTE), Roger Wallace (CTE)

	DESCRIPTION OF DISCUSSION
1	Called to order at 7:04 pm.
2	Roll call as reported above.
3	A motion to accept the minutes of the 10/19 meeting was made by Mary Van Slyck and seconded by Sarah Thompson. All approved.
4	Call for public comment: none
5	Presentation on Open Meetings Act: Miguel Rodriguez and Luis Rodriguez (U-46 Legal Office) reviewed how the Open Meetings Act (OMA) applies to CAC. It is important that all meeting dates, times and locations are posted. We currently send all info to Kathy Frisbie to be posted on the U-46 website in addition to posting on the CAC website. Agendas for all meetings also must be posted at least 48 hours in advance of the meeting. All meeting agendas must include a public comment section. Minutes must be taken and posted. Also, be sure that all discussion is conducted in public and not over email.
6	Committee Reports: <u>Family and Community Engagement (FACE) Committee:</u> Last committee meeting featured a presentation by Hanover Research, who is proposing to work with the district to get more feedback on Student-Led Conferences. <u>Curriculum and Instruction (C&I) Committee:</u> At the last meeting Terri Lozier presented on Workforce Development and the Workforce Readiness Act (WRA), which calls for all graduating students to be college or career ready. District is reviewing and modifying current academies. Academies we have now will continue; educational pathways will be separate. The plan is for freshmen in the 2019-2020 school year to start with the career academies. Guidance counselors are needed in the middle schools. Lozier will start presenting to public in January. Elgin High School will adopt an International Baccalaureate (IB) Program. Rotations at middle school level will also be changing. Curriculum Committee needs to start spreading the word by growing their committee with new members. Marketing and communication is important. <u>School Safety and Culture:</u> First meeting will be Jan. 8. Location to be determined. 8 people have signed up to work on the committee. Vivienne Bailey attended the ACE Trauma Informed Care meeting on Nov. 16.



NOTES OF MEETING

TODAY'S DATE
2017-11-20

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MINUTES APPROVED
2017-12-14

MEETING TITLE
CAC Executive Committee Meeting

AUTHOR
Dana Weiby

	DESCRIPTION OF DISCUSSION
7	<p>Committee Reports continued: <u>Specialized Student Services Committee</u>: Next presentation is Jan. 23 at the Gail Borden Public Library on the topic of Puberty in Special Needs Teens. This topic is for parents only; no children should attend. The library upgraded this presentation to a larger room based on the turnout at the last presentation. The committee needs to know before Jan. 23 what the district curriculum on sex education covers in special ed. classes. This presentation is included in the library's newsletter. The committee will also set up a Facebook event to get the word out.</p> <p>February's presentation at Bartlett Public Library will address Social Deficits.</p>
8	<p>Review of November meeting—School Safety/Bullying/Trauma-informed Care. John Heiderscheidt was a very engaging speaker. People are already interested in joining the new School Safety Committee.</p>
9	<p>Discussion about upcoming general meeting topics and logistics.</p> <p>December 7—Board & Admin Roundtables. District Office (ESC). CAC Exec members will facilitate conversation with icebreaker questions at each table. No hot-button topics—keep it light. Don't let 1 person dominate the discussions. Set up 7 tables—one for each Board member. 10 minutes per rotation. Set up food in hallway between 239 and 240. Executive Committee will also bring treats in addition to what the district is providing.</p> <p>Need printed packets with Cabinet's job descriptions. Invite other advisory committees. Lisa will give all committee updates. Have cards for questions.</p> <p>January 11—Parent Tech Resources: U-46 website/HERO/Eureka math resources. SHS Library.</p> <p>February 8—ACE and Secondary CTE Pathways. EHS. Presenter: Nancy Coleman.</p> <p>March 8—Science Curriculum with breakout sessions. EHS.</p> <p>April 12—Dual Language. EHS Auditorium & Library. Reach out to HPLI and Bilingual Advisory Committee.</p> <p>May 3—Committee Reports. EHS.</p>
10	<p>A motion to adjourn was made by Mary Van Slyck and seconded by Matt Hovey. Passed unanimously.</p>
11	<p>The meeting was adjourned at 8:40 p.m.</p>