

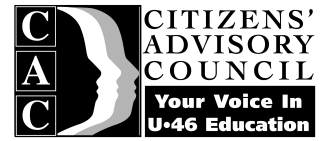
NOTES OF MEETING

TODAY'S DATE 2016-08-25	MEETING DATE 2016-08-18	MINUTES APPROVED 2016-9-22
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MEETING TITLE CAC Executive Committee Meeting	AUTHOR Dana Weiby
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LOCATION OF MEETING: U-46 Educational Services, Room 240
ATTENDED BY: Melissa Owens (Chair), Dan Blake (Vice-Chair), Mary Van Slyck (Past Chair), Lisa Hopp (C&I), Sarah Thompson (Spec. Ed), Madeleine Villalobos (FACE). Dana Weiby (Secretary), Matt Hovey (FACE), Larry Bury (FACE), Mary Fergus (Dist. Liaison)
ABSENT: Rebecca Miller (Spec. Ed.), Tony Sanders (District CEO), Kevin Sweeney (Past Secretary), Roger Wallace (E&F)

	DESCRIPTION OF DISCUSSION
1	Called to order at 7:02pm.
2	Roll call & introductions.
3	A motion to accept the minutes of the Aug. 4 meeting was made by Dan Blake and seconded by Mary Van Slyck. Passed with 9 votes and 1 abstention.
4	Melissa Owens passed a contact sheet for those present to check and verify.
5	Call for public comment. Tony Sanders is attending a meeting for Funding Illinois' Future so could not attend CAC Exec meeting this evening. Melissa Owens and Roger Wallace attended ribbon cuttings at new school additions built over the summer.
6	Discussion about upcoming general meeting topics and logistics. Elgin High School's library is not available until December. Informational brochure for new CAC members should be available at Back to School Nights with separate sheets detailing committees and their work for the year. September: Orientation and Full-Day Kindergarten presentation @ South Elgin High School—new CAC members will attend orientation in a separate room while returning members attend presentation on Full-Day Kindergarten. October: Career Fair at Elgin Community College—Local realtors are interested in attending Fair as well. November: Educational Funding presentation @ South Elgin High School December: Cabinet Round Table January: AVID presentation February: Physical Education and other curriculum / extra-curricular updates March: Board Candidate Forum April: “Bunker” & school safety, physical plant / operations presentation May: Committee reports



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	DESCRIPTION OF DISCUSSION
7	<p>Committee Updates.</p> <p>The Specialized Student Services Committee is chaired by Sara Thompson and Rebecca Miller. Meetings will be held in different locations over the course of the year (“road show”). Meetings are planned for the 4th Tuesday of every month,</p> <p>Family and Community Engagement (FACE) Committee is expected to be chaired by Madeleine Villalobos and Matt Hovey. Larry Bury will serve as 3rd co-chair of FACE Committee. FACE will take on the candidate forum. Meetings are planned for the 3rd Tuesday of every month.</p> <p>Curriculum and Instruction (C&I) Committee is expected to be chaired by Lisa Hopp. Monthly meeting dates to be announced.</p> <p>CTE & Academy Audit Ad Hoc Committee will be chaired by Dan Blake and Roger Wallace.</p> <p>All committee meeting agendas should be forwarded to Melissa Owens by Noon on Thursday of the week before the meeting. Minutes for committee meetings should be posted within 10 days.</p>
8	Other business: “Communication Guidelines for Parents and Guardians” document to be made available online.
9	A motion to adjourn was made by Matt Hovey and seconded by Mary Van Slyck.
10	The meeting was adjourned at 8:33pm