

NOTES OF MEETING

TODAY'S DATE
2016-09-30

MEETING DATE
2016-09-22

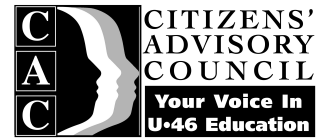
MINUTES APPROVED
2016-10-27

MEETING TITLE
CAC Executive Committee Meeting

AUTHOR
Dana Weiby

LOCATION OF MEETING: U-46 Educational Services, Room 240
ATTENDED BY: Melissa Owens (Chair), Dan Blake (Vice-Chair), Mary Van Slyck (Past Chair), Lisa Hopp (C&I), Madeleine Villalobos (FACE). Dana Weiby (Secretary), Larry Bury (FACE), Roger Wallace (CTE & Audit), Ushma Shah (Dist. Liaison)
ABSENT: Sarah Thompson (Spec. Ed), Matt Hovey (FACE), Rebecca Miller (Spec. Ed.), Tony Sanders (District CEO), Kevin Sweeney (Past Secretary),

	DESCRIPTION OF DISCUSSION
1	Called to order at 7:00pm.
2	Roll call
3	A motion to accept the minutes of the Sept. 8 meeting was made by Mary Van Slyck and seconded by Larry Bury. All approved.
4	Call for public comment: none.
5	<p>Discussion about general meeting topics and logistics. Elgin High School's library is not available until December.</p> <p>Review of September: Positive feedback received about FDK presentation. What can we learn from the successful rollout of FDK to be applied to other new programs? Melissa Owens reported that New Member Orientation was also successful. It was agreed to split the first General meeting into 2 sessions (program & orientation) for next year.</p> <p>October: Career Fair at Elgin Community College—Discussed logistics of running October General CAC meeting at 9 a.m. before the Expo. Dan Blake will run General Meeting before Expo.</p> <p>November: Educational Funding presentation @ South Elgin High School. Tony Sanders lining up presenters. Larry Bury can help with outreach.</p> <p>December: Cabinet Round Table</p> <p>January: AVID presentation</p> <p>February: Physical Education and other curriculum / extra-curricular updates</p> <p>March: Board Candidate Forum</p> <p>April: "Bunker" & school safety, physical plant / operations presentation</p> <p>May: Committee reports</p>



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6	<p>Committee Updates.</p> <p><u>Family and Community Engagement (FACE) Committee</u>: Principals are required to show that they encourage CAC/FACE membership. Karla Jimenez shared PTO survey data at meeting. Larry Bury talked about March Candidate Forum for School Board. Kerry Lester as possible moderator. Five Essentials Survey: Nov. 15—Jan. 15</p> <p><u>The Specialized Student Services Committee</u> is planning a Eureka math presentation for Sept. 27 and a presentation on Holiday Stress Tips for Kids with Special Needs on October 24 at Gail Borden library.</p> <p><u>Curriculum and Instruction (C&I) Committee</u>: Planning Kindergarten Classroom Observations. Will also invite Hispanic and African-American Advisory Committees to send a representative to observations. Need parent advisor for CTE curriculum writing committee.</p> <p><u>CTE & Academy Audit Ad Hoc Committee</u> is looking for new members from previous Enrollment & Facilities Committee. District has not yet decided how to proceed, but is planning to establish its own committee as well to include teachers. CTE audit is done. Academy audit will possibly be done in Nov.</p>
7	<p>Other business: CAC at-large member request for Elgin High School for Jessa Heydt. Motion to approve: Dan Blake. Seconded by Roger Wallace. All approved.</p> <p>Attendance: Melissa Owens has info from Jeanne Jeanne Gockenbach based on sheets returned by principals.</p> <p>District Management Council (DMC) invited CAC Exec Board to participate in a Focus Group on Sept. 28 in an effort to improve the effectiveness and equity of services for supporting struggling learners, both with and without disabilities.</p> <p>College Fair at ECC Oct. 4. College Finances meeting at ECC on Nov. 5.</p> <p>People are still interested in joining Enrollment & Facilities Committee. It is ON HIATUS.</p>
8	<p>A motion to adjourn was made by Dan Blake and seconded by Mary Van Slyck.</p>
9	<p>The meeting was adjourned at 8:53pm</p>
10	