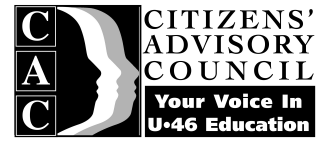


NOTES OF MEETING

TODAY'S DATE <b>2018-10-19</b>	MEETING DATE <b>2018-10-18</b>	MINUTES APPROVED <b>2018-11-15</b>
MEETING TITLE <b>CAC Executive Committee Meeting</b>	AUTHOR <b>Dana Weiby</b>	

LOCATION OF MEETING: U-46 Educational Services Center, Room 240
ATTENDED BY: Lisa Hopp (Chair), Dana Weiby (Secretary), Philip Novello (FACE), Tracy Kelly (Instructional Initiatives), Sarah Thompson (Spec. Ed), Sarah Siddiqui (Spec. Ed), Dan Blake (Finance), Megan Larson (School Safety), Mary Fergus (Administration)
ABSENT: Larry Bury (Vice Chair), Rebecca Miller (Spec. Ed), Matt Hovey (FACE), Vanessa Castellan (FACE), Michael Johnson (Instructional Initiatives), Kate Thommes (Finance), Tony Sanders (District CEO)

	DESCRIPTION OF DISCUSSION
1	Called to order at 7:04 pm.
2	Roll call as reported above.
3	A motion to accept the minutes of the September 20 meeting was made by Dan Blake and seconded by Phil Novello. All approved.
4	<b>Call for public comment:</b> none.
5	<p><b>Committee Reports:</b> <u>Specialized Student Services</u>—First presentation: Understanding the Alphabet Soup (Government benefits/programs for special needs kids) held October 16 at Gail Borden Public Library. 106 attendees—many came from out of district. Attendees filled out surveys after the event: very positive feedback. Many asked for a repeat performance. Most found out about program from district email and paper flyer sent home. Next committee meeting is Nov. 13.</p> <p><u>FACE</u>—Approx. 30 people signed up for this committee, but only 2 new members showed up for first meeting. Will continue to invite those who signed up in hopes of increasing attendance, but comm. may cancel some future meetings if low attendance continues. First PTO Networking event scheduled for 11/13 at EHS library. U-46 Educ. Foundation wants to present to PTOs. Committee is looking for new ideas. Next meeting 10/24.</p> <p><u>Instructional Initiatives</u>—9 attendees at 10/16 meeting. Look at recruiting new people for this committee. Topic: chromebook rollout. All schools with 1:1 chromebooks have sufficient WiFi capacity. Because all HS students have chromebooks, class sets of laptops were redistributed to elementary schools. Chromebooks are not insured. Parents responsible for abuse, but not regular wear and tear. Many repairs can be done in-house. Might be a good idea to set up a chromebook and Google classroom “university” event for parents? Next meeting 11/20.</p> <p><u>Student Safety and Culture</u>—Meeting on 10/17 included discussion of an anonymous reporting system for sexual assault to be added to reporting system for bullying. Committee wants to recommend to Board to make sex assault statistics public. Student Code of Conduct (SCOC) will be sent in digital form to CAC members and parent group presidents for review and recommendations. Committee also wants to share 5Essentials safety info at one of their upcoming meetings. Next meeting 11/26.</p> <p><u>Finance</u>—Jeff King talked about evidence-based funding at the 9/27 meeting. Had 4 attendees in addition to chairs and presenter. Look at recruiting new people for this committee. Future meeting topic: costs to maintain older buildings and what it means for a school to be “fit for purpose.” Next meeting 10/25.</p>



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TODAY'S DATE  
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**CAC Executive Committee Meeting**

AUTHOR  
**Dana Weiby**

	DESCRIPTION OF DISCUSSION
6	<p><b>Membership: Requests for at-large CAC membership:</b> Sarah Thompson made a motion to approve Elspeth Alavardo for Harriet Gifford Elem. Phil Novello seconded. All approved.                      Megan Larson made a motion to approve Paul Schmidt for Sycamore Trails Elem. Phil Novello seconded. All approved.</p>
7	<p><b>December Roundtable with Board members/administrative cabinet:</b> How can we keep the meeting cordial and prevent a few people from dominating conversations?  <u>Ideas:</u> Should tables be more randomized/split school reps into different tables? Suggestion: Have people randomly take an adhesive nametag with a small number on it from a bowl as they enter. They will write name and school on that nametag and sit according to table. Chairs should also ask people at each table who haven't had a chance to speak if they have any questions or comments to contribute so a few people don't monopolize conversation. Pre-set table configurations in EHS Library in preparation. Have cabinet members and board members rotate around the room in opposite directions so they don't stay with the same person all evening. <u>Each table facilitator should have a list of "fun" icebreaker questions for board members in case things get too quiet.</u></p>
8	<p>Discussion about upcoming general meeting topics and logistics.  <b>November 8</b>—Pathways Update with focus on ACE, business roundtables and internships. Presenters: Nancy Coleman and Dr. Suzanne Johnson.  <b>December 13</b>—School Board and Admin Roundtables—how can we make this more productive?  <b>January 10</b>—School safety, emphasis on Trauma-Informed Care. Poss. presenters: John Heiderscheidt &amp; Ron Raglin  <b>February 21</b>—Social Media, including how cyberbullying can be tracked and investigated.  <b>March 14</b>—School Board Candidate Forum  <b>April 11</b>—Pathways Update  <b>May 9</b>—Committee Reports</p>
9	<p><b>Administrative Update:</b> Waiting for report card info from state. Special Board meeting about <u>ESSA and state report cards</u> scheduled for Oct. 29.  <u>Pathways town halls</u> are scheduled. Dan Blake raised concerns about unanswered questions regarding fitting band/fine arts classes into a pathways schedule and where specific college majors fit within pathways.</p>
10	<p>A motion to adjourn was made by Megan Larson and seconded by Tracy Kelly. Passed unanimously. The meeting was adjourned at 9:14 p.m.</p>