

U-46 Citizens' Advisory Council – Family and Community Engagement Committee

**NOTES OF MEETING**

TODAY'S DATE February 13, 2016	MEETING DATE January 19, 2016	MINUTES APPROVED February 16, 2016
MEETING TITLE <b>CAC FACE Meeting</b>		AUTHOR <b>Jeff Book</b>

LOCATION OF MEETING: U-46 Education Services Center, 355 E. Chicago Street, Elgin, IL, Room 251
ATTENDED BY: <b>Madeleine Villalobos, Matt Hovey, Seth Rindner, Jeff Book, Phil Novello, Kai Rush, Karla Jimenez, Erika Nelson, Vanessa Castelan, Deborah Payleitner, Karla Jimenez, Paula Villagomez</b>
ABSENT: Bruce Gartzke, Aimee Novelli

ITEM#	DESCRIPTION OF DISCUSSION
1	Meeting called to order at 7:02pm.
2	Kai Rush moved to approve the December, 2015 FACE minutes. Phil Novello seconded.
3	<p>Guest speakers: Cindy Walker, art teacher and Jonathan Bast, music teacher.</p> <p>Spoke to committee about the STEAM (Science, Technology, Engineering, Art and Math) \$100,000/year grant they have received and how the Gathering STEAM program planning is progressing. They are looking for feedback about the program from U-46 parents.</p> <p>Bartlett, Harriet Gifford &amp; Washington schools are involved in planning phase. Program will be moving into middle &amp; high schools. Will expand to 9 schools next year. Lesson plans available on web site.</p>

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4	<p><b>District update from FACE liaison Karla Jimenez:</b></p> <ul style="list-style-type: none"> <li>• Letters sent to those families impacted by planned boundary changes in 2016-17 school year.</li> <li>• Schools getting new students will be having open houses in February.</li> <li>• Phone conference with principals of sending &amp; receiving schools to help them know how to communicate changes.</li> <li>• 5 Essentials survey Jan 11 – March 11. Open to students, teachers &amp; parents – especially parents. Need 20% participation in order for school to receive results. Will mention survey at Parent Group meeting in February. Survey is mobile-friendly and available in English &amp; Spanish.</li> </ul>
5	<p>Perhaps the FACE committee could be a part of improving district communication regarding the 5 Essentials survey. Includes web site improvement ideas. Having computers at the PTO, CAC meetings and at the libraries available with the 5 Essential surveys.</p>
6	<p><b>Parent Group Subcommittee Update:</b></p> <ul style="list-style-type: none"> <li>• Next meeting February 2 at Gail Borden library.</li> <li>• Library tour to be available before meeting for any interested.</li> <li>• Craig Williams will be at meeting at start of agenda to present district IT plans.</li> <li>• Meeting announcement Posted on Facebook &amp; district's weekly message.</li> <li>• Would like to get Board of Education members Veronica Noland &amp; Cody Holt to attend meeting.</li> <li>• List of CAC unrepresented schools will be mentioned at meeting to raise awareness.</li> <li>• Will mention 5 Essentials survey and say that computers at library can be used to complete survey.</li> </ul>

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7	<p><b>Realtor Breakfast Event Update</b></p> <ul style="list-style-type: none"> <li>• CAC Facebook page has notification of event</li> <li>• Ad sent to Facebook, Kane County Connect.</li> <li>• Press release to be out Monday before event.</li> <li>• Will try to get event on WRMN radio</li> <li>• Cannot get Clumsy Chef to attend.</li> <li>• Elegante Cuisine will provide food. It is owned by U-46 alumni.</li> <li>• Will try to show full day kindergarten video at event.</li> <li>• Bruce Gartzke has large list of area realtors. Also includes realtors from areas east of district, where they might be coming from.</li> <li>• Tony Sanders speaking.</li> <li>• Jerry Cook speaking and may give school tour.</li> <li>• Kai Rush to be emcee.</li> <li>• Beacon will be at event to film event. Will also film specialties from schools.</li> <li>• Could take finished video to realtor offices.</li> </ul>
8	<p><b>Student Led Conference (SLC) Update:</b></p> <ul style="list-style-type: none"> <li>• Some schools to open SLCs to principals.</li> <li>• FACE committee invited to upcoming SLCs.</li> </ul>
9	<p><b>CAC representation update:</b></p> <ul style="list-style-type: none"> <li>• Need to get list of unrepresented schools.</li> </ul>
10	<p><b>Public Comment:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
11	Phil Novello moved to adjourn meeting. Seconded by Bruce Gartzke.
12	Meeting adjourned at 8:13pm.

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**MEETING ACTION ITEMS**

#	ACTION TO BE TAKEN	ACTION BY	TARGET DATE	COMPLETION DATE

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<b>PARKING LOT ISSUES</b>	
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