

U-46 Citizens' Advisory Council – Family and Community Engagement Committee

**NOTES OF MEETING**

TODAY'S DATE November 20, 2016	MEETING DATE November 15, 2016	MINUTES APPROVED December 13, 2016
MEETING TITLE <b>CAC FACE Meeting</b>		AUTHOR <b>Jeff Book</b>

LOCATION OF MEETING: U-46 Education Services Center, 355 E. Chicago Street, Elgin, IL, Room 240
ATTENDED BY: <b>Karla Jimenez, Matt Hovey, Jeff Book, Tammy Book, Phil Novello, Heather Mathews, Dr. Ushma Shah, Larry Bury, Melissa Owens, Jessa Heydt</b>
ABSENT:

ITEM#	DESCRIPTION OF DISCUSSION
1	Meeting called to order at 7:04 pm.
2	Heather motioned to approve October, 2016 minutes, seconded by Matt.
3	<b>District update (Karla)</b> <ul style="list-style-type: none"> <li>• 5Essentials survey opens November 16, 2016 closes January 16, 2017</li> <li>• District is partnering with Elgin Fresh Market, Fiesta Market and Hanover Township to distribute flyers announcing survey.</li> <li>• There is a concern about the Spanish translation level of the survey</li> </ul>

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4	<p><b>Student Led Conference (SLC) subcommittee update</b></p> <ul style="list-style-type: none"> <li>• Dr. Shah</li> <li>• SLC growing organically with teachers that want students to be involved in their growth</li> <li>• Want to make sure parents have access to information</li> <li>• What does FACE look like at schools?</li> <li>• Parents should be encouraged to have an ongoing conversation with teachers, not just during conferences</li> <li>• District may be able to gather data about how SLCs help student growth and learning.</li> <li>• Matt asked if there are opportunities for FACE members to attend an SLC.</li> </ul>
5	<p><b>Parent Group Network subcommittee update</b></p> <ul style="list-style-type: none"> <li>• November gathering attended by 29 representing 18 schools – elementary, middle and high schools</li> <li>• Information packet distributed at meeting should be made available as a handout</li> <li>• Feedback from Elgin school that meeting was very helpful</li> <li>• Feedback from elementary schools that booster club discussions not pertinent to them</li> <li>• Idea to perhaps have 'feeder schools' group together during meeting</li> <li>• Subcommittee should consider breakout sessions at next meeting – middle/high schools in one and elementary in another</li> <li>• Next meeting January 17, 2017</li> </ul>
6	<p><b>Realtor Breakfast subcommittee update</b></p> <ul style="list-style-type: none"> <li>• Trying to schedule something with Fox Valley realtors – they want to partner with FACE for event.</li> </ul>

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7	<p><b>Candidate Forums subcommittee update</b></p> <ul style="list-style-type: none"> <li>• Forum to be held March 9, 2017 at 7pm</li> <li>• Tentative location at ESC auditorium – to be discussed at next executive committee meeting</li> <li>• Whatever location is chosen should have ability to record event</li> <li>• Kerry Lester from Daily Herald will be moderator</li> <li>• Subcommittee would like to get questions from broad base of constituent groups starting in January, perhaps reach out to various groups and organizations in December for questions</li> <li>• FACE and/or other CAC committees would go through and distill questions</li> <li>• Timing of questions/responses needs to be determined</li> <li>• Give moderator more questions than could be asked, then she could decide which would be used</li> <li>• Larry Bury to get question queries ready for December FACE meeting</li> <li>• Need to update pre-forum questions that are provided to candidates</li> </ul>
8	<p><b>Other business</b></p> <ul style="list-style-type: none"> <li>• Heather mentioned that Continuing Ed presentation on school funding very helpful, breakout sessions informative</li> </ul>
9	<p><b>Public comments</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
10	Motion to adjourn by Matt, seconded by Phil
11	Meeting adjourned at 8:29pm