

U-46 Citizens' Advisory Council – Family and Community Engagement Committee

NOTES OF MEETING

TODAY'S DATE April 18, 2017	MEETING DATE March 21, 2017	MINUTES APPROVED April 18, 2017
MEETING TITLE CAC FACE Meeting		AUTHOR J. Book

LOCATION OF MEETING: U-46 Education Services Center, 355 E. Chicago Street, Elgin, IL, Room 240
ATTENDED BY: Madeleine Villalobos, Karla Jimenez, Jeff Book, Tammy Book, Phil Novello, Vanessa Castelan, Vivienne Bailey Guests: Ellen Kamps (web design consultant), Guillermina Diaz (HPLI parent)
ABSENT: Heather Mathews, Bruce Gartzke, Larry Bury, Matt Hovey

ITEM#	DESCRIPTION OF DISCUSSION
1	Call to order at 7:02 pm
2	Vanessa motioned to approve February, 2017 FACE minutes Vanessa, seconded by Phil.
3	<p>Guest speaker, Ellen Kamps, independent consultant for web design, gave a presentation on the ongoing redesign of the district web sites.</p> <ul style="list-style-type: none"> • Transitioning district web site from Edline to SchoolWires • Survey of existing web administrators showed <ul style="list-style-type: none"> ○ Need training ○ Needs to be easier to use • There should be a consistent layout amongst all district sites. • District and school web sites have been audited and cleaned up. • Some identified needs: <ul style="list-style-type: none"> ○ Training & support is important ○ Should be designed for K12 ○ Templates should be used to maintain a consistent look across sites ○ WYSIWYG (What You See Is What You Get) to make design and preview faster ○ Less clicks and better navigation to get around on web sites ○ More provisions for photos ○ Responsive design for mobile users • Web administrators do not have to worry about mobile layout since hosting sites automatically handles it • More vibrant graphics will be used • Easier layout tools for site administrators • Scheduled to be launched in August, 2017

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4	<p><u>Public Comment</u></p> <ul style="list-style-type: none"> • None
5	<p><u>District Update</u> (Karla)</p> <ul style="list-style-type: none"> • U-46 Engage <ul style="list-style-type: none"> ○ First 'U46 Engage' session to be held March 22, 6pm at O'Neal school. ○ More sessions planned for April 18, 20 and 26 at other schools. ○ Looking for facilitators for sessions into next school year. ○ Message sent to O'Neal parents and pre-school households near O'Neal. • Teacher appreciation <ul style="list-style-type: none"> ○ Teacher appreciation is first week in May. ○ Looking for photos & essays about teacher (why do you appreciate teacher – current or former). ○ April 10 deadline for appreciation submissions. • Library card challenge <ul style="list-style-type: none"> ○ Library card challenge ending April 3. ○ Challenge has been very successful. ○ Results will be shared. ○ St. Charles public library wants to be included in challenge. ○ St. Charles will also be included in summer reading challenge.
6	<p><u>Candidate Forum Subcommittee Update</u> (Vivienne)</p> <ul style="list-style-type: none"> • The Board of Education candidate forum held on March 7 was very successful. • We did need helpers in key positions. • Estimated attendance was 150. • Received positive feedback from a candidate that forum ran smoothly and was very well organized. • Kerry Lester did a good job presenting questions. • Favorable social media response. • Video of forum available on YouTube.

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7	<p><u>Parent Group Subcommittee Update</u> (Phil & Vanessa)</p> <ul style="list-style-type: none"> • Subcommittee still determining whether to have another parent group get-together this school year. • Need to get ideas for future meetings. • Considering bringing in community partners to present fundraising ideas. • Should there be a parent network group on Facebook? • Need central location to house documents – perhaps CAC web site. • Karla suggested “expo style” event for parent group fundraising. • Query parent groups to see which vendors would be good to invite.
8	<p><u>Realtor Breakfast Update</u> (Madeleine)</p> <ul style="list-style-type: none"> • Going to hold off realtor event until next school year. • Will reach out to Fox Valley Realtor Association and work with them. • Bruce Gartzke informed Madeleine about new subdivision in the works saying he talked to a representative and she would like packets of information about U-46 to better inform realtors & sales people that will be selling these homes. • Looking for map that has businesses that are within school/district boundary to work with them on fundraising.
9	<p><u>Student Led Conference (SLC) Subcommittee Update</u></p> <ul style="list-style-type: none"> • No update
10	<p><u>Other Business</u></p> <ul style="list-style-type: none"> • Need to start working on FACE committee report • Report sections to include: parent group, candidate forum, school funding reform, realtor event • Subcommittee reports should be sent to Madeleine by April 10. • Consider FACE committee officers for next year
11	Madeleine motioned to adjourn, Vanessa seconded.
12	Meeting adjourned 8:49pm
13	Next meeting Tuesday, April 18, 7pm at U-46 Education Services Center, 355 E. Chicago Street, Elgin, IL, Room 240.