

CAC Special Education Committee – Meeting Minutes of April 2nd, 2013

Meeting called to order at 6:38 PM

In attendance:

Melissa Owens, Sarah Thompson, Mary Gonzalez, Lisa White, Ruth Beckner, Pam Sodemann, Carol Dimitroff, Melissa Waxler, Jillian Barker, Leatrice Satterwhite

I. Presentation of the Meeting Minutes from March 14th, 2013:

Minutes were approved.

II. Discussion of Special Education Year End Report:

Committee members suggested minor changes to the wording of the report. Melissa Waxler questioned whether we should add a goal or recommendation to increase committee membership, given our heavy workload. Discussion on whether this was a viable goal at the committee level, or whether the goal would be more appropriate for the CAC General Council. The decision was made to leave the goal off the report for now.

Melissa Waxler and Jillian Barker suggested adding a recommendation for a Special Education tab on the Parent Resource section of the district website, for purposes of hosting the SPED University program file and other related items. Recommendation was added to the report.

Funding requests for programs next year were discussed; request will remain the same as last year with no increases. The committee discussed the need for additional funds for items such as water for Fair attendees. Pamela Harris cautioned against using district funds for such items. We agreed that grant funding or in-kind donations would be more appropriate. Melissa Waxler indicated that she would be willing to assist with grant writing.

III. 2012/2013 Budget:

Committee reviewed our spending for the year. We do have additional funds for better signage for our events; Melissa Owens will place the order and forward the signs and receipts to the Special Education Department.

IV. 2013/2014 School Year:

Committee briefly discussed plans for the next session of Special Education University. Possible topics include Early Childhood, IEP Parent Participation, and home therapies. Sarah Thompson will contact STARnet to start the process of developing a program for November.

Future key dates: third Tuesday of every month for meetings – same time and location. Tentative date of November 13th, 2013 for the Special Education University session, from 7:00 – 9:00pm. Firm date of March 1st, 2014 for the Special Needs Parent Resource Fair.

Other Business

No other business was raised.

Meeting adjourned at 7:45pm.

Next committee meeting will be held on August 20th, 2013 at 6:30pm in room 483, U-46 Educational Services Center at 355 E. Chicago Street, Elgin, IL.

Respectfully submitted by:

Melissa Owens, CAC Special Education Committee Co-Chairperson.