

CAC Special Education Committee – Meeting Minutes of October 20, 2015

In attendance:

Melissa Owens, Sarah Thompson, Robert Salis, Melissa Waxler, Leatrice Satterwhite, Denise Matthews, Rebecca Miller, Lisa White, Marisol Gonzalez, Ruth Beckner, Angela Horrell

I. Call to order:

Meeting called to order at 6:35 pm. Valerie Brosius, Assistant Director of SPED Curriculum introduced herself briefly to the Committee. Robert Salis moved to approve the 09/15/15 minutes; Mary Gonzalez seconded the motion. Approval of 09/15/15 minutes carried by voice vote.

II. Discussion of Special Education University:

Leatrice Satterwhite presented a final slide show outline for the presentation. Ms. Satterwhite and Melissa Waxler will give the presentation at SPED-U. Volunteers will be needed to set up tables. Rebecca Miller suggested adding a timeline on the agenda for clarity, to be posted online. Ms. Satterwhite stated that flyers to schools will be out this week.

Action Items:

- ***Melissa Owens to update online agenda with timeline.***
- ***Packet for SPED-U attendees:***
 - ***Folders (Leatrice)***
 - ***6 Slide handout with two pages for notes (Leatrice)***
 - ***Program/Service Staff contact sheet (Leatrice)***
 - ***Acronyms sheet (Melissa Waxler / Christine Cagney)***
 - ***Question Box for attendees (entire committee – need suggestions!)***
 - ***How do programs change grading practices?***
 - ***Special Child Magazines (Melissa Owens)***
- ***Melissa Owens to send copy of press release to Mary Fergus.***
- ***Donetta Ryan to order fruit/cheese trays.***
- ***Sarah Thompson to send logistical items list to Donetta Ryan for procurement.***
- ***Melissa Owens to finalize evaluations and send to Donetta for translation.***

III. Discussion of 6th Annual Special Needs Parent Resource Fair

Brief discussion due to time constraints. Ms. Owens stated that exhibitor registrations have been very slow. In speaking to various community members, it may be difficult to get exhibitors to commit due to the severe budget climate in Illinois. Committee should consider moving to a program format rather than an exhibit hall. Melissa Waxler suggested a Love & Logic seminar. Rebecca Miller suggested a Common Core/SPED/Eureka Math presentation.

Action Items:

- *Melissa Owens to continue to monitor exhibitor registrations, and to decide on how best to split up phone solicitations among committee members.*
- *Committee members to explore program topics.*

IV. Committee Informational Material

Melissa Waxler is working on this item.

V. Other Business / Public Comment

None raised.

Lisa White moved to adjourn; Robert Salis seconded the motion. Meeting adjourned at 7:50 pm.

Next committee meeting will be held on November 17, 2015 at 6:30pm in room 358, U-46 Educational Services Center at 355 E. Chicago Street, Elgin, IL.

Respectfully submitted by:

Melissa Owens, CAC Special Education Committee Co-Chairperson.