

## ***CAC Special Education Committee – Meeting Minutes of April 19, 2016***

### **In attendance:**

Committee Members: Melissa Owens, Sarah Thompson, Denise Matthews, Leatrice Satterwhite, Ruth Beckner, Robert Salis, Lisa White, Rebecca Miller and Sarah Siddiqui.

### **I. Call to order:**

Meeting called to order at 6:40 pm. Motion by Rebecca Miller to approve the March 15<sup>th</sup> minutes, second by Lisa White. Motion passed by unanimous vote.

### **III. Public Comment**

None raised.

### **IV. New Business: Work Session**

Melissa Owens and Sarah Thompson presented the final draft of the 2016 Annual Report. Motion by Lisa White to approve the report as written, second by Robert Salis. Motion passed by unanimous vote. The report will be presented at the next CAC General Meeting in May, and will go in front of the Board of Education on May 16<sup>th</sup>.

Melissa Owens told the committee she will be resigning as co-chair of the Committee as of the end of June. Rebecca Miller will serve with Sarah Thompson as co-chairs for the 2016-17 school year.

Committee discussed parent sessions for next year. Topics for these sessions that were raised include: Eureka Math; Bullying; help for struggling readers; help for students struggling with math; autism parent training; health services.

The Committee agreed to meet on the 4<sup>th</sup> Tuesday of the month for the 2016-17 school year. Exceptions will be in November and March, when the Committee will meet on the 3<sup>rd</sup> Tuesday due to holiday scheduling.

#### ***Action Item:***

- ***Sarah Thompson and Rebecca Miller to complete a full schedule of parent sessions ahead of the All-Admin meeting at the beginning of August.***
- ***Melissa Owens will advertise schedule at All-Admin meeting, and work on other communications.***

Motion by Rebecca Miller to adjourn the meeting, second by Lisa White. Meeting was adjourned at 8:30 p.m.

Next committee meeting will be held on August 23rd, 2016 at 6:30 p.m., room TBA, U-46 Educational Services Center at 355 E. Chicago Street, Elgin, IL.

Respectfully submitted by: Melissa Owens, CAC Special Education Committee Co-Chairperson.