

Administration Response to Citizens' Advisory Council Recommendations - 2012/2013 School Year

#	Committee	Recommendation	Administration Response
1	Curriculum	Translate Common Core FAQs into Spanish and other languages as needed to reach our entire population.	We concur and will have the Common Core FAQs translated into Spanish.
2	Curriculum	Provide Common Core FAQs at each school during a multitude of events, including open houses, PTO meetings, parent-teacher conferences, reading nights, fun fairs, etc.	We concur and will provide the Common Core FAQs to each school. We will ask principals to disseminate at events where they see fit.
3	Curriculum	Post Common Core FAQs - and the translated version - on the district website and individual U-46 school websites.	We concur. Once translated, we will add the FAQs to the District website under the Common Core State Standards page.
4	Curriculum	Include the Council of Great City Schools introduction to CCSS in as many events as possible.	We concur and have shared the Council of Great City Schools video with all principals. We will remind principals of this resource when we disseminate the FAQs to schools prior to the start of the 2013/2014 school term.
5	Legislative	Continue to partner with other organizations, including the Elgin Teachers Association and the Daily Herald, when holding future candidate forums.	We concur and will support the committee in continuing those partnerships.
6	Legislative	Hold future forums on CAC General nights whenever possible and continue community outreach regarding any candidate forums.	We will support the CAC Legislative Committee in scheduling forums in the manner the committee sees fit.
7	Legislative	Continue to partner with the Daily Herald for the forum moderator, but have a second moderator to ensure audience questions are included during the forum.	We will support the CAC Legislative Committee as it determines how to run its forums.
8	Family & Community Engagement	Family & Community Engagement survey to be continued and administered on a yearly basis so that an accurate comparison of engagement benchmarks can be made.	We concur for the 2013-2014 school year and we will be administering our own Family & Community Engagement Survey. However, we intend to fully review the Illinois 5 Essentials survey now being conducted by the State of Illinois to determine if it should replace or supplant our FACE survey.
9	Family & Community Engagement	Include members of the FACE Committee as well as school principals when it creates procedures relating to Board Policy 5.345 on Volunteer screening.	On June 17, 2013, the Board of Education will be presented a new Volunteer Policy 5.345 which administration believes addresses many of the questions asked by the CAC Family and Community Engagement Committee. Should the policy update/clarification approved, we do not believe inclusion of Family and Community Engagement Committee members will be needed. Any guidelines or procedures that are developed to implement the Volunteer Policy will be shared with the Committee.

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10	Family & Community Engagement	Administration develop and implement a Service Excellence program designed to standardize leadership and positive behaviors. The committee also recommends partnering with the District in the development of a program.	We concur that customer service is important and will continue to focus on increasing both employee and family engagement. As we develop employee and family engagement strategies for 2013/2014, we will review the work of the CAC Family & Community Engagement Committee to determine if a "Service Excellence" program could be incorporated. We will continue to partner with the CAC Family & Community Engagement Committee on any strategies we pursue.
11	Family & Community Engagement	Add a "Family and Community Engagement" Resource tab to the district website's home page.	In 2013/2014, the District will be migrating all of its websites to a new platform. As the entire website is rethought, we will keep in mind the recommendation of the CAC Family and Community Engagement Committee.
12	Family & Community Engagement	Revisit the rental fee structure as it relates to fees charged to parent groups, such as PTOs. Waive fees for all parent groups and charge only for custodial services if a custodian is not already on duty. Return a portion of the rental fee proceeds to the school.	We concur that a review of the rental fee structure as it relates to parents groups should be performed to determine if the facility rental processes approved by the Board of Education in 2010 has been effective and determine if the structure is followed consistently. Pending the review of the rental fee structure, we will take the recommendations regarding custodial services and returning proceeds to schools under advisement.
13	Family & Community Engagement	CAC Executive Committee consider changing the name of the council from the Citizens' Advisory Council to the Community Advisory Council to better reflect the population we represent.	Administration supports the recommendation to change the name to Community Advisory Council; however, the decision rests with the CAC as it reviews its existing bylaws.
14	Special Education	Post the automated IEP program presented at last year's Special Education University to the district website.	We concur and will post on the District website.
15	Special Education	Create a Special Education tab in the U-46 parent site which can be linked to from the Parent Resources tab on the district home page. The IEP presentation can be uploaded there, along with future Special Education University material.	In 2013/2014, the District will be migrating all of its websites to a new platform. As the entire website is rethought, we will keep in mind the recommendation of the CAC Special Education Committee.
16	Special Education	Continue to provide funding in the same amount as in 2012/2013 to support the resource fair and the Special Education University.	We concur and will continue to fund the Special Education Committee at the same level as 2012/2013.

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17	Special Education	Allow the Special Education Committee to include for-profit firms as exhibitors for the resource fair.	<p>We concur that including specialized for-profit companies as exhibitors for the parent resource fair and Special Education University would benefit parents. We do not interpret Board Policy 8.040 (Public Sales on School Property) to mean for-profit firms cannot be invited. We will work with the CAC Special Education Committee to review and approve any for-profit exhibitors that:</p> <ol style="list-style-type: none"> 1. Meet the Board's policy 8.040 in that they "directly or indirectly benefit students and/or their schools," and 2. Are providing informational resources for parents and are not directly selling a product or service.
18	Finance	While the Finance Committee did not make any formal recommendations, or a report to the Board, the Committee did update the Understanding U-46 Finances document.	Administration will post the updated Understanding U-46 Finances document on the District website.